National Institute of Disaster Management
(Ministry of Home Affairs)

nidm
Towards a Disaster Free India

5 B, Indraprastha Estate, Ring
Road, New Delhi-110002

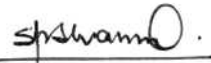NIDM /Printing/Tiding Newsletter/2014-15/ 30
8st January, 2014

Quotation

Sub: Printing of NIDM Newsletter Tidings.

NIDM invites sealed quotations from empanelled printers of DAVP and Directorate of Printing (Govt of India) for printing of **NIDM Newsletter "Tidings" (Quarterly) as** per the quantity and specification given below:

S.No.	Publication	Quantity	Specification
1	**NIDM Tidings Newsletter (Quarterly)**	Quarterly **1000-(Each Quarter)**	➢ Page Size:21.5cm X28 cm ➢ Inside Text Pages : 130 GSM imported art paper (gloss both side) ➢ Color : Multicolor printing ➢ Layout designing: Required ➢ Binding : Center stitched ➢ No of pages : 12 ± **4** ➢ As per sample available in NIDM Library

❖ **Unit Cost** of items must be mentioned in quotation.
❖ The Drum scanning, layout designing, typing charges if any must be mentioned separately in the quotation.
❖ Taxes, if any, may be mentioned separately in the quotation
❖ Printer shall provide the soft copy of the final print version of the each document along with hard copies to the institute.
❖ Sample of materials to be printed can be seen at NIDM library.
❖ The rates in the quotation should be valid for a period of one year.
❖ Sample paper & Print quality should be attached
❖ NIDM reserves the right to reject / cancel the quotation without assigning any reason
❖ Quotation should be free from cutting, erasing, etc.

Quotations should be addressed to Executive Director, National Institute of Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi-110002 and posted/couriered so as to reach the Institute on or before **24/1/2014 (before 5 p.m.).** Envelope containing quotation should be superscribed as **Quotation for "Printing NIDM "Tiding" (Quarterly)** Newsletter. Quotations shall be opened at **3 pm on 27/01/2014** at Institute's building. One representative of firm sending quotation may remain present at the time of opening of quotation s.

(S.P.Sharma)
Administrative Officer

To

As per list enclosed